

The Salmon Technical Team (STT) follows the PFMC [rules and procedures](#); specifically, COP 2 governs the STT Committee operations.

Roles and Responsibilities

The STT has a chair and vice chair. Elections are held each January and chair and vice chair are in place for one year.

The STT will meet to discuss salmon agenda items, draft statements, and develop reports on salmon-related topics in preparation for each Council meeting. These meetings may be online or in-person, but rarely both (hybrid format). STT members will volunteer to lead discussions and draft statements and reports based on their expertise. The STT chair typically presents the statements to the Council. The STT also meets in the fall and winter of each year to conduct additional salmon related activities.

Facilitating Discussions

The STT follows the [PFMC Advisory Ground Rules](#), and has at least one public comment period each day of their noticed meeting and will take additional public comment at the discretion of the chair/vice-chair. The STT discussions are generally informal and open discussion is welcome.

Annual schedule and tasks

Each year, the STT produces four major documents as part of the preseason salmon process. The STT meets (typically in-person at the Pacific Fishery Management Council office) for a 3.5-day work session in January and again in February to complete the first two reports. In January, the STT is drafting the Review of Ocean Salmon Fisheries for the prior year fishing season, and in February the team is drafting Preseason Report 1: Stock Abundance Analysis and Environmental Assessment Part 1. These January and February meetings are considered work sessions. The agenda for these meetings includes time for topical discussions on day 1 and a 'wrap-up' discussion on day 3. The remainder of the time is spent working independently to collect and compile relevant data. The STT will also order Thai food take-out on at least one occasion during each week-long meeting.

At the March and April Council meetings the STT meets in-person and is focused on providing analysis on the proposed fishery structures for the upcoming salmon season. The STT will be in attendance for the entirety of the Council meeting and work closely with the Salmon Advisory Subpanel. Developing salmon seasons is an iterative process as the details are fine-tuned over the course of the week, so the STT will provide reports to the Council almost daily. After receiving Council direction, the STT will return to their work room and have a brief discussion. STT members will then work independently and the Staff Officer compiles a report. The work environment is like that described for the January and February meetings and is a little like watching paint dry.

For the Council meetings in June, September, and November, the STT usually holds a one-day meeting online prior to the start of the Council meeting. These Council meetings do not typically have a lot of salmon related topics but could include proposed changes in methodology for salmon assessment, issues that might affect salmon and salmon fisheries, and other salmon-related Council topics that may arise.

In October, the STT may also meet with the Scientific and Statistical Committee salmon Subpanel to discuss any topics identified for methodology review. The STT will report the outcome of the October Methodology Review to the Council in November.