

The Salmon Advisory Subpanel (SAS) follows the PFMC [rules and procedures](#); specifically, COP 2 governs the SAS Committee operations.

Roles and Responsibilities

The SAS has a chair and vice chair. Elections are held each March and chair and vice chair are in place for one year.

The SAS will meet to discuss salmon agenda items, draft statements, and develop reports on salmon-related topics in preparation for each Council meeting. These meetings may be online or in-person, but rarely both (hybrid format). SAS members will volunteer to lead discussions, draft statements, and present to the Council based on their expertise. If needed, the SAS will meet to discuss salmon topics outside of the Council meeting schedule.

Facilitating Discussions

The SAS follows the [PFMC Advisory Ground Rules](#), and has at least one public comment period each day of their noticed meeting and will take additional public comment at the discretion of the chair/vice-chair. The SAS discussions are generally informal and open discussion is welcome.

Annual schedule and tasks

The SAS will typically meet five times a year in preparation for each Council meeting.

At the March and April Council meetings the SAS meets in-person and is focused on developing the proposed season structure for the upcoming salmon season. The SAS will be in attendance for the entirety of these Council meetings. Developing salmon seasons is an iterative process as the details are fine-tuned over the course of the week, so the SAS will work closely with the Salmon Technical Team, state delegations, stakeholders, and other SAS members. Collaboration, and a little give and take, is key for a successful outcome. The first day of the March and April SAS meetings usually cover all the agenda items of interest to the SAS, and the rest of the week is mainly spent working to develop the upcoming season structure. The SAS will briefly meet each morning then adjourn to work independently on potential season structures. The SAS may re-convene later the same day, or the next morning, to share any information. During these March and April meetings the SAS room is typically empty as each member is out conversing and meeting with industry leaders and stakeholders to provide input and work cooperatively to help devise potential season structures.

For the Council meetings in June, September, and November, the SAS will usually hold a one-day meeting online prior to the start of the Council meeting. These Council meetings do not typically have a lot of salmon related topics but could include proposed changes in methodology for salmon assessment, issues that might affect salmon and salmon fisheries, and other salmon-related Council topics that may arise.