

# Enforcement Consultants (EC) Operational Practices and Customs (DRAFT)

The EC follows the PFMC [rules and procedures](#), specifically [Council Operating Procedure 5](#) governs the EC operations.

## Overview

The EC generally meets concurrently with the Council meeting. The EC meeting week starts off with an initial work session of a few hours during which it briefly reviews the items on its agenda and makes a preliminary determination on which items it will provide a report to the Council. For many items, discussion will be completed during the preliminary review. For some items, a more in depth discussion is needed. For those items, the EC schedules a session later in the day or week. For in person meetings, the time for subsequent sessions of the EC will be posted as a link in the list of advisory body meetings provided for the web page on each Council meeting ([current link](#)). EC statements are generally consensus statements. EC sessions are open to the public and time is provided for public comment.

## Roles and Responsibilities

- Chair elected for two year terms in September of even numbered years.
- Co-Vice Chairs (permanently held by the representatives from the 11th and 13th USCG Districts)
- If the EC decides to write a statement on a particular issue, it will identify a drafter(s) and designate who will provide the report to the Council.

## Facilitating Discussions

The EC agendas include a specific time for public comment. Additionally, public comment may be taken on particular agenda items at the discretion of the chair.

## Process for Developing Finalizing Statements

After completing its initial discussion and taking public comment, the EC statements are generally developed online. At the chair's discretion, draft statements that are ready for review may be shared with members of the public who have expressed interest. When the statements are finalized, they are sent to the Council secretariat, which posts them online—usually prior to the time the statements are presented to the Council. After the EC reports are presented to the Council, members of the public have an opportunity to express their support or disagreement with the EC—during public comment periods.