COUNCIL AND PROCESS EFFICIENCIES

The topic of Council and Process Efficiencies has been considered by the Council since September of 2022. It is a topic that originated from the desire to extract lessons learned from the pandemic lockdown – in particular, ways in which the Council may do business that were more efficient or more conducive to effective decision-making. This discussion has been taking place within the context of deteriorating budget prospects for the Council and the Council's upcoming grant renewal. The convergence of the Council efficiencies topic, Council budget considerations and the grant renewal process provide the backdrop for this agenda item.

Under this agenda item, the Council should consider the process most appropriate to bring together the strategic and operational considerations that comprise "Council Efficiencies" with the grant renewal and budget setting process that will occur in 2024. The staff report on this topic (Agenda Item C.2, Attachment 1) outlines a proposed process that provides for several key steps, including:

1. Staff analysis of options
2. Vetting of analysis by the Budget Committee, and updates to the Council
3. A meeting-of-the-whole to develop strategic and operational recommendations in the context of the Council's next grant
4. Council recommendations
5. Development and submission of grant proposal

In addition to the process outlined in the staff paper, an analysis was assembled which investigates time and resources used by the Council during Council meetings. This analysis can be used to help diagnose where Council resources are spent, which in turn provides useful insights for where efficiencies can be gained within the Council process.

Under this agenda topic, the Council should consider the staff paper, Advisory Body comments, and affirm or specify direction regarding further staff analysis and process.

Council Action:

1. **Provide direction to staff regarding scope analysis as necessary.**
2. **Consider process as outlined and proposed by staff and provide additional direction as necessary and appropriate.**
3. **Identify dates for a committee-of-the-whole meeting as appropriate.**

Reference Materials:

1. Agenda Item C.2, Attachment 1: Implementing Council Efficiencies in Line with the Grant Application Process.
2. If Received, Public Comments are Electronic Only (see e-portal).

C.2   Council and Process Efficiencies   Merrick Burden
    a.   Reports and Comments of Management Entities and Advisory Bodies
    b.   Public Comment
    c.   **Council Action:** Consider scope of staff analysis, process for developing grant renewal recommendations, and timing of a committee-of-the-whole, as appropriate

PFMC
05/31/23