

COUNCIL STAFF PROPOSAL: ADVISORY BODY MEETING FORMATS

Council staff reviewed the Year at a Glance (Attachment 1) and proposes the following advisory body meeting formats for September and November (Table 1). The proposed meeting formats for June are contained in Attachment 2 (in person is bolded). Recommendations were based on the considerations outlined in the Staff White Paper on Formats for Council Advisory Body Meetings (Agenda Item F.2, Attachment 1). The principal factor for recommending in person was whether the Council was scheduled to contain topics that are complex, controversial, and need ongoing exchange among advisory bodies. For several advisory bodies, we noted that the meeting format is subject to change as the Council meeting agenda becomes further refined.

Staff understand the desire to have the proposed meeting formats at the start of the year for the March-November Council meetings. Establishing future meeting formats for a year or more in advance would also help inform hotel contracts and refine budget expectations. The challenge with such an approach is that there is greater uncertainty in the Council’s agenda further out. For future council efficiencies discussions, the Council may wish to consider the tradeoffs of establishing meeting formats in advance.

Table 1. Council staff proposal for advisory body meeting formats.

Council Meeting	Advisory Body	Council Staff Recommendation
September Spokane, WA	EC	In person 4 days, then online as needed
	HC	In person
	MPC	In person ^{a/}
	GAP/GMT	In person
	HMSAS/MT	In person
	EAS	In person
	EWG	Online ^{a/}
	MEW	Online
	SAS	Online
	STT	Online
	SSC	In person
November Garden Grove, CA	EC	In person 4 days, then online as needed
	HC	In person
	MPC	Online ^{a/}
	CPSAS/MT	Online, assess in June ^{a, c/}
	GAP/GMT	In person
	HMSAS/MT	In person, assess in June ^{/b}
	SAS	Online
	STT	Online
	SCC	In person, assess in September ^{/b}

a/ Groups will likely meet prior to the Council meeting.

b/ Groups may pivot online based on the complexity of the items on the Council's agenda. If online, then the groups would likely meet prior to the Council meeting.

c/Groups may pivot to in person based on the complexity of the items on the Council's agenda.