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WEST COAST REGIONAL PLANNING BODY

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**TO:** PROSPECTIVE MEMBERS OF WEST COAST REGIONAL PLANNING BODY (RPB)  
--TRIBAL GOVERNMENTS  
--STATE GOVERNMENTS  
--FEDERAL AGENCIES

**FROM:** JOHN HANSEN, WEST COAST RPB COORDINATOR

**SUBJECT:** CHARTER APPROVAL, SIGNATORY AND MEMBER DESIGNATION FOR WEST COAST RPB

**DATE:** XXXXXX, 2016

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**Entity:** [ Insert here ]

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**Status of RPB Charter Approval:**

Regarding the final February 2016 (v5.1) draft of the of the West Coast RPB Charter:

- A) [ ] Our entity approves this charter version and is ready for signature.\*  
(\*file attached; *see below.*)
  - B) [ ] Our entity tentatively approves this charter, but is still working to finalize signature procedure.
  - C) [ ] Our entity chooses not to sign the charter.
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**When approved, our entity's signatory will be:** [ Name & Title ]

**\*\*Please attach electronic version of signature (.jpg or .pdf) to be included on RPB charter signatory page.\*\***

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**Membership Designation**

Once charter is approved and signed, our entity designates the following as our formal member representatives for RPB activities:

**Primary representative:** [ Name, Title, Contact information (phone, email, mailing address) ]

**Alternate representative:** [ Name, Title, Contact information (phone, email, mailing address) ]

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**Form submitted by:** [ ]

**Date:** [ ]