

TO BE RETAINED BY OPERATORS OF HOTELS,  
MOTELS, AND SIMILAR ACCOMMODATIONS AS  
EVIDENCE OF EXEMPT OCCUPANCY

EXEMPTION CERTIFICATE  
TAX ON OCCUPANCY  
OF HOTEL ROOMS

Imposed Pursuant to  
Articles 28 and 29 of the Tax Law

NAME OF HOTEL, APARTMENT HOTEL, OR LODGING HOUSE

**Seattle Airport Marriott**

DATES

**April 1-6, 2007**

ADDRESS

**3201 South 176<sup>th</sup> Street  
Seattle, Washington 98188  
206-241-2000 Telephone**

Members of the Pacific Fishery Management Council (Council)

Council Staff

Council Advisory Bodies, including:

Enforcement Consultants	Highly Migratory Species Advisory Subpanel	Salmon Management Team
Groundfish Advisory Subpanel	Highly Migratory Species Management Team	Salmon Advisory Subpanel
Groundfish Management Team	Habitat Committee	Scientific and Statistical Team

This is to certify that the above individuals are representatives of the United States Governmental department, agency or instrumentality indicated below; that the charges for the occupancy at the above establishment on the dates set forth below have been or will be paid for by such governmental unit; and that such charges are incurred in the performance of official duties as representatives or employees of such governmental unit.

DATES OF  
OCCUPANCY

**Group Name:** Pacific Fishery  
Management Council  
**Dates:** April 1-6, 2007

SIGNATURE

GOVERNMENTAL  
UNIT

DOC/NOAA/NMFS/  
Pacific Fishery Management Council

TITLE



The Pacific Fishery Management Council is a federal instrumentality operating under authority of the United States Department of Commerce, National Oceanic and Atmospheric Administration.



## Pacific Fishery Management Council

### Council Meeting Schedule

[www.pcouncil.org/events/future.html](http://www.pcouncil.org/events/future.html)

WEEK OF	LOCATION
March 5–10, 2006	Seattle Marriott Hotel–Sea Tac, 3201 S 176 <sup>th</sup> Street, Seattle, WA 98188–4094 206–241–2000 or 800–314–0925
April 2–7, 2006	Double Tree Hotel, 2001 Point West Way, Sacramento, CA 95815–4702 916–929–8855 or 800–222–8733
June 11–16, 2006	Crowne Plaza Mid Peninsula, 1221 Chess Drive, Foster City, CA 94404 800–227–6963 or 650–570–5700
September 10–15, 2006	Crowne Plaza Hotel, 1221 Chess Drive, Foster City, CA 94404 650–5700 or 800–477–5700
November 12–17, 2006	Hilton San Diego/Del Mar, 15575 Jimmy Durante Blvd, Del Mar, CA 92014 858–792–5200
◆ ◆	◆ ◆ ◆
March 4–9, 2007	Double Tree Hotel, 2001 Point West Way, Sacramento, CA 95815–4702 916–929–8855 or 800–222–8733
April 1–6, 2007	Seattle Marriott Hotel – Sea Tac, 3201 South 176 <sup>th</sup> Street, Seattle, WA 98188 206–241–2000
June 10–15, 2007	Crowne Plaza Hotel, 1221 Chess Drive, Foster City, CA 94404 650–5700 or 800–477–5700
September 9–14, 2007	Washington, Oregon or California
November 4–9, 2007	Hyatt Regency Islandia Hotel, 1441 Quivira Road, San Diego, CA 92109 619–224–1234
◆ ◆	◆ ◆ ◆
March 9–14, 2008	Oregon or Washington
April 6–11, 2008	California
June 8–13, 2008	Washington, Oregon or California
September 14–19, 2008	Washington, Oregon or California
November 2–7, 2008	Oregon or California
◆ ◆	◆ ◆ ◆

## Council Meeting Schedule (*continued*)

WEEK OF	LOCATION
March 8–13, 2009	California
April 5–10, 2009	Oregon or Washington
June 14–19, 2009	Washington, Oregon or California
September 13–18, 2009	Washington, Oregon or California
November 1–6, 2009	Oregon or California
◆ ◆	◆ ◆ ◆
March 7–12, 2010	Oregon or Washington
April 5–10, 2010 <sup>1</sup>	California
June 13–18, 2010	Washington, Oregon, or California
September 12–17, 2010	Washington, Oregon, or California
October 31– November 5, 2010	Oregon or California
◆ ◆	◆ ◆ ◆

PFMC  
02/20/07

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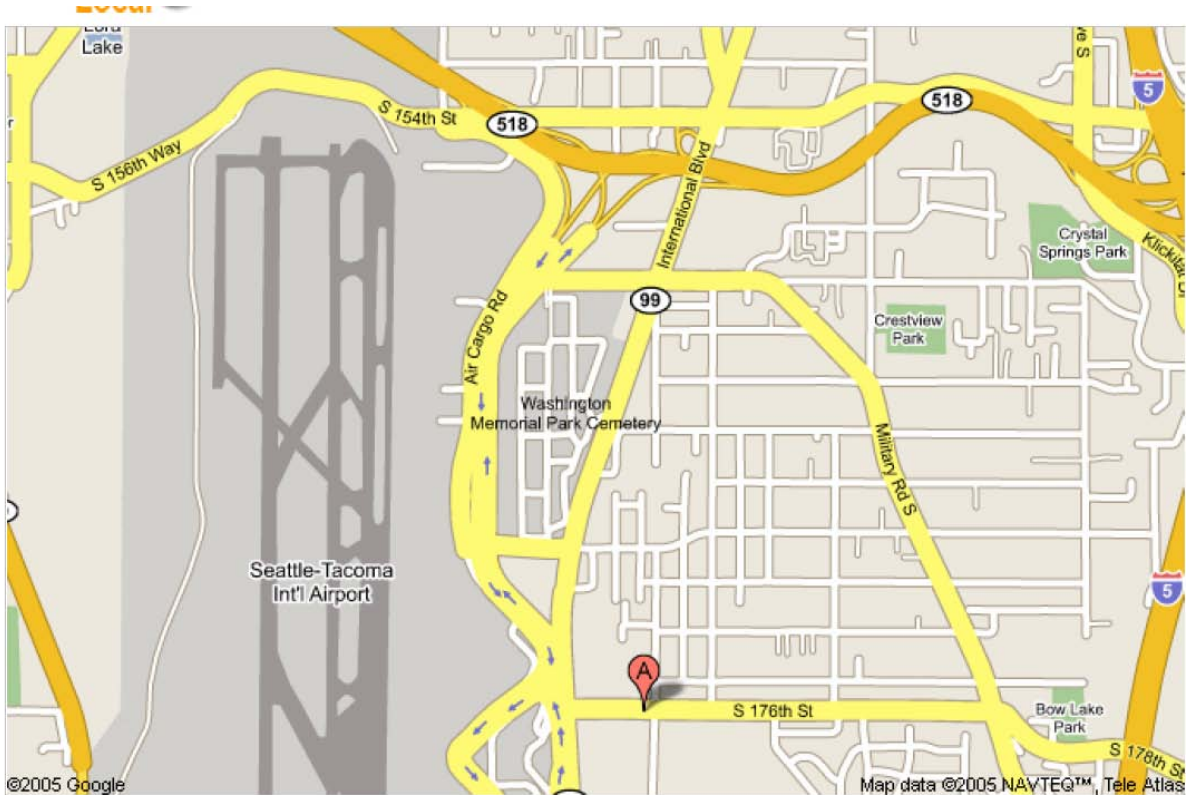
<sup>1</sup> Easter is April 4, 2010

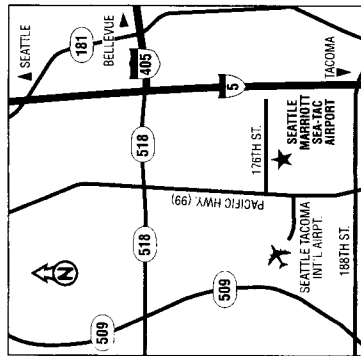
## **MAP AND DIRECTIONS**

Seattle Marriott Sea-Tac Airport  
3201 South 176th Street  
Seattle, Washington 98188  
Phone: 1-206-241-2000  
Toll-Free: 1-800-314-0925

**Driving Directions (from the south):** Follow Interstate 5 North and take Exit 152 (S 188<sup>th</sup> Street) to Orillia Road South. Turn left at South 188<sup>th</sup> Street. Turn right at Military Road South. Turn left at 176<sup>th</sup> Street. Turn left at 32<sup>nd</sup> Avenue South.

**Driving Directions (from the north):** Follow Interstate 5 South and take the WA-518 Exit 154B to Southcenter Blvd. and Mall/Burien/Sea-Tac Airport. Turn right at South 154<sup>th</sup> Street/Southcenter Blvd. Turn left at South 176<sup>th</sup> Street. Turn right at 32<sup>nd</sup> Avenue South.





## SEATTLE Marriott SEA-TAC AIRPORT

3201 South 176th Street  
Seattle, Washington 98188  
(206) 241-2000  
Guest Fax: (206) 248-0789  
Sales Office: (206) 241-2000  
Sales Fax: (206) 241-2261

### Marriott's Spirit to Serve...

Our goal is to anticipate your needs and make your comfort and convenience our priority—each and every stay.

### DIRECTIONS

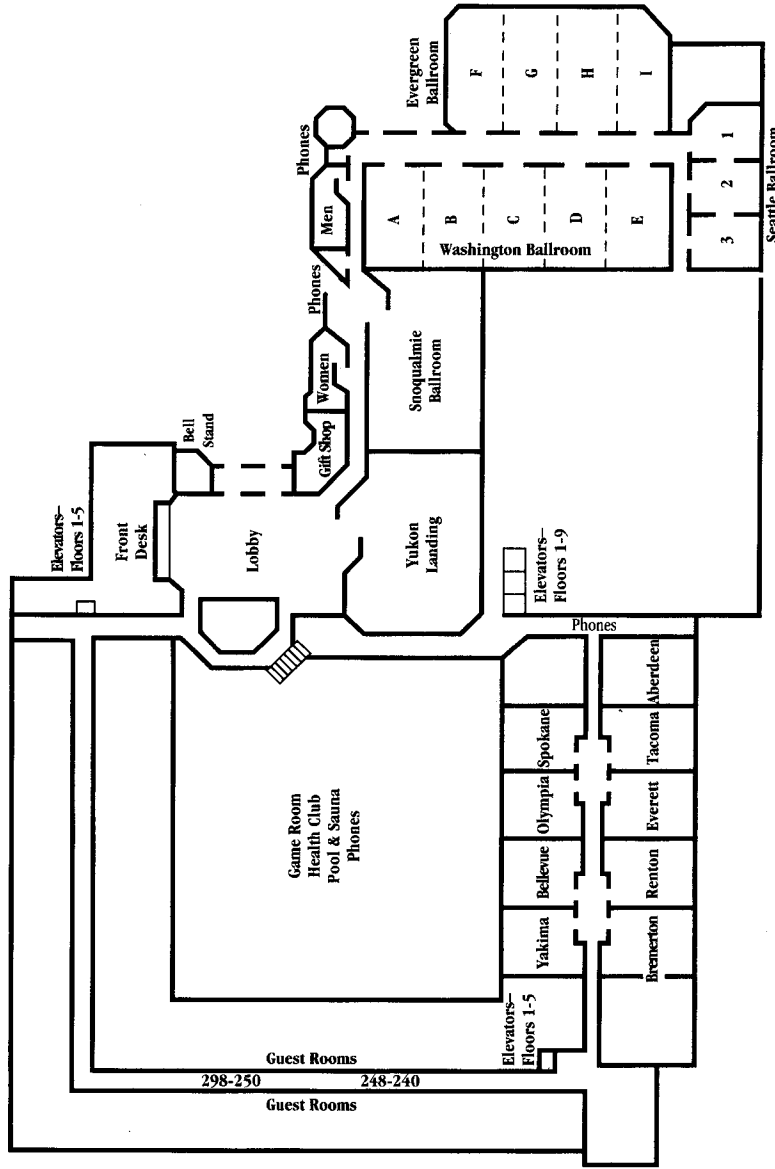
From Seattle Tacoma International Airport: North on Pacific Highway South (Highway 99); turn east on South 176th Street. Hotel entrance is approximately 1/2 mile. Ten minutes from Boeing Field and offices, 20 minutes from downtown Seattle and in easy reach of major attractions.

For complete information, call us direct at (206) 241-2000. For group reservations, call toll free in the United States and Canada: 800-831-4004; for individual reservations, call 800-228-9290; or contact the nearest Marriott sales office. NATIONAL ACCOUNT OFFICES (USA): Atlanta, GA (770) 858-1044, FAX: (770) 988-9580; Chicago, IL (847) 318-0500, FAX: (847) 318-0523; Los Angeles, CA (310) 337-0300, FAX: (310) 649-4402; Somerset, NJ (908) 302-5253, FAX: (908) 302-5258; New York, NY (212) 854-4400, FAX: (212) 854-4400; Washington, DC (703) 442-0440, FAX: (703) 442-0440; Mexico City (52) 511-1581; Miami-Latin American Sales (305) 670-7440, FAX: (305) 671-2699; Middle East Sales (011 962 6 697757, FAX: 011 962 6 697762; Milan (011 39 2 804368, FAX: 011 39 2 804850; Sydney (011 61 2 299-6776, FAX: 011 61 2 299-8895; Tokyo (011 81 3 5275-3711, FAX: 011 81 3 5275-3729).

- 459 guest rooms/5 suites
- Atrium-enclosed swimming pool and whirlpool
- Health club with Universal® gym and sauna
- Game room
- Nearby golf and tennis
- Yukon Landing Restaurant (B/L/D); seats 144; casual atmosphere
- Lobby Lounge (cocktails); seats 40
- Complimentary airport shuttle 5 a.m. – midnight

### MEETING FACILITIES

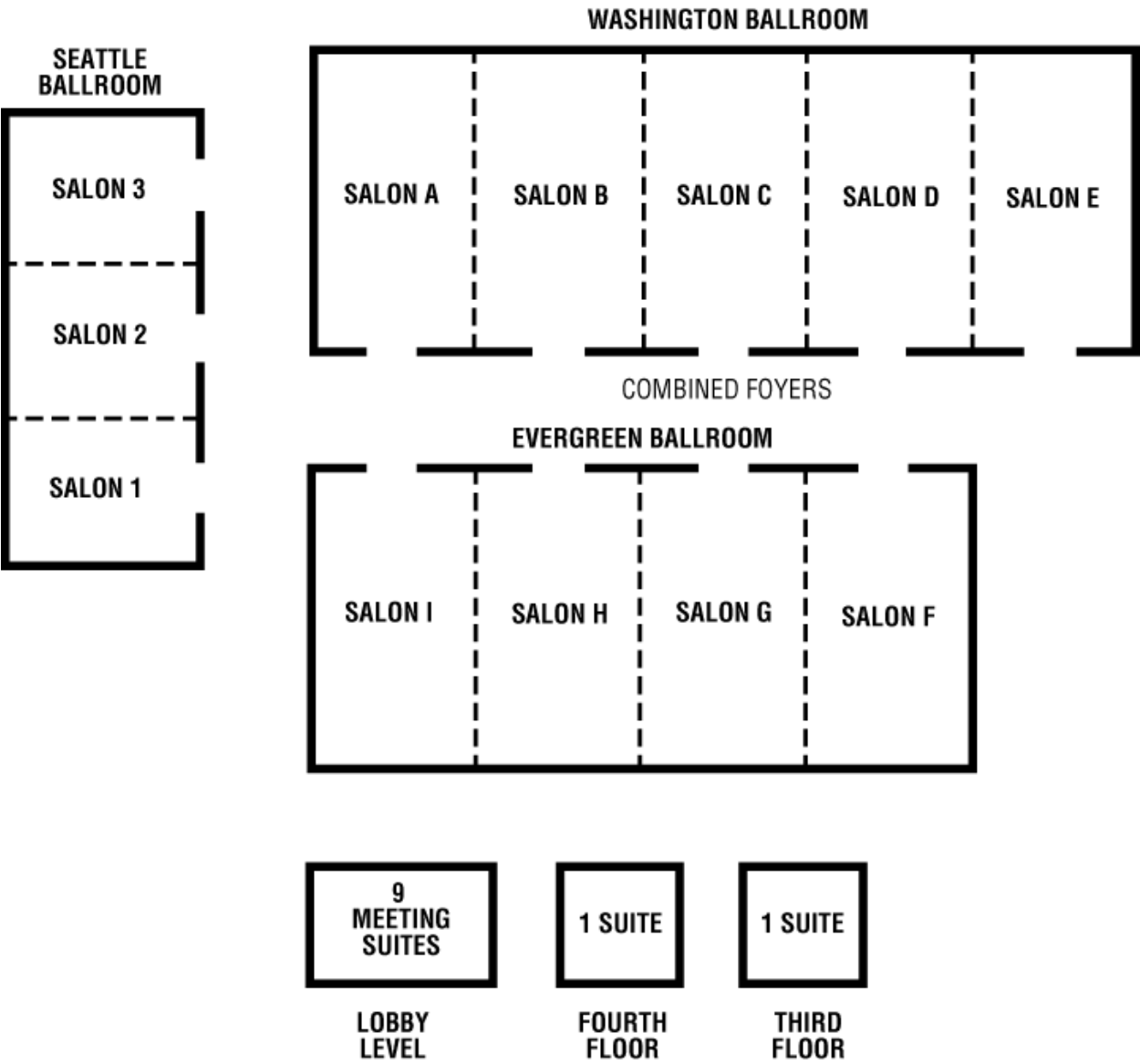
- 18,500 square feet of flexible function space
- 5,040-square-foot Washington Ballroom, divides into five sections: 600 for receptions, 400 for banquets
- 4,032-square-foot Evergreen Ballroom divides into four sections: 500 for receptions, 300 for banquets
- 1,792-square-foot Seattle Ballroom: 150 for receptions, 120 for banquets
- 2,500-square-foot Snoqualmie Ballroom: 350 for receptions, 200 for banquets
- 12 meeting suites, many with outdoor and atrium views
- Executive Meeting Manager to assist with event planning and execution
- On-site audiovisual company
- Business Center



MEETING ROOM	DIMENSIONS (WxLxH)	SQUARE FOOTAGE	THEATER	SCHOOLROOM	CONFERENCE	U-SHAPE/ HOLLOW SQ.	BANQUET	RECEPTION
Snoqualmie Ballroom	48 x 52 x 14	2,500	200	120	N/A	N/A	200	350
Washington Ballroom	120 x 42 x 14	5,040	600	350	N/A	N/A	400	600
Salons A-E (each)	24 x 42 x 14	1,008	100	60	40	34	80	100
Evergreen Ballroom	96 x 42 x 14	4,032	500	280	N/A	N/A	300	500
Salons F-I (each)	24 x 42 x 14	1,008	100	60	40	34	80	100
Seattle Ballroom	57 x 26 x 10.6	1,792	150	75	56	56	120	150
Salons 1-3 (each)	19 x 26 x 10.6	588	40	30	24	20	40	40
9 Meeting Suites (each)	17 x 25 x 8	425	45	25	24	18	40	40
2 Meeting Suites (each)	18 x 27 x 8	486	45	25	24	18	50	40
1 Meeting Suite (each)	17 x 17 x 8	290	N/A	N/A	12	N/A	N/A	N/A

Please note that room figures are at maximum capacity. If group requires special needs, i.e., buffet, risers, extensive audiovisual, etc., then these numbers will decrease.

# Seattle Marriott Floor Plan





## High-Speed Internet Access

Seattle Airport Marriott  
3201 South 176th Street  
Seattle, Washington 98188 USA  
Phone: 1-206-241-2000  
Toll-free: 1-800-314-0925

### Locations

### Connectivity

Public Areas

Wireless

Guest Rooms

Wired

Enjoy great savings with  
Wired-for-Business\* (details below)

Meeting Rooms

Wireless

### \*Wired-for-Business

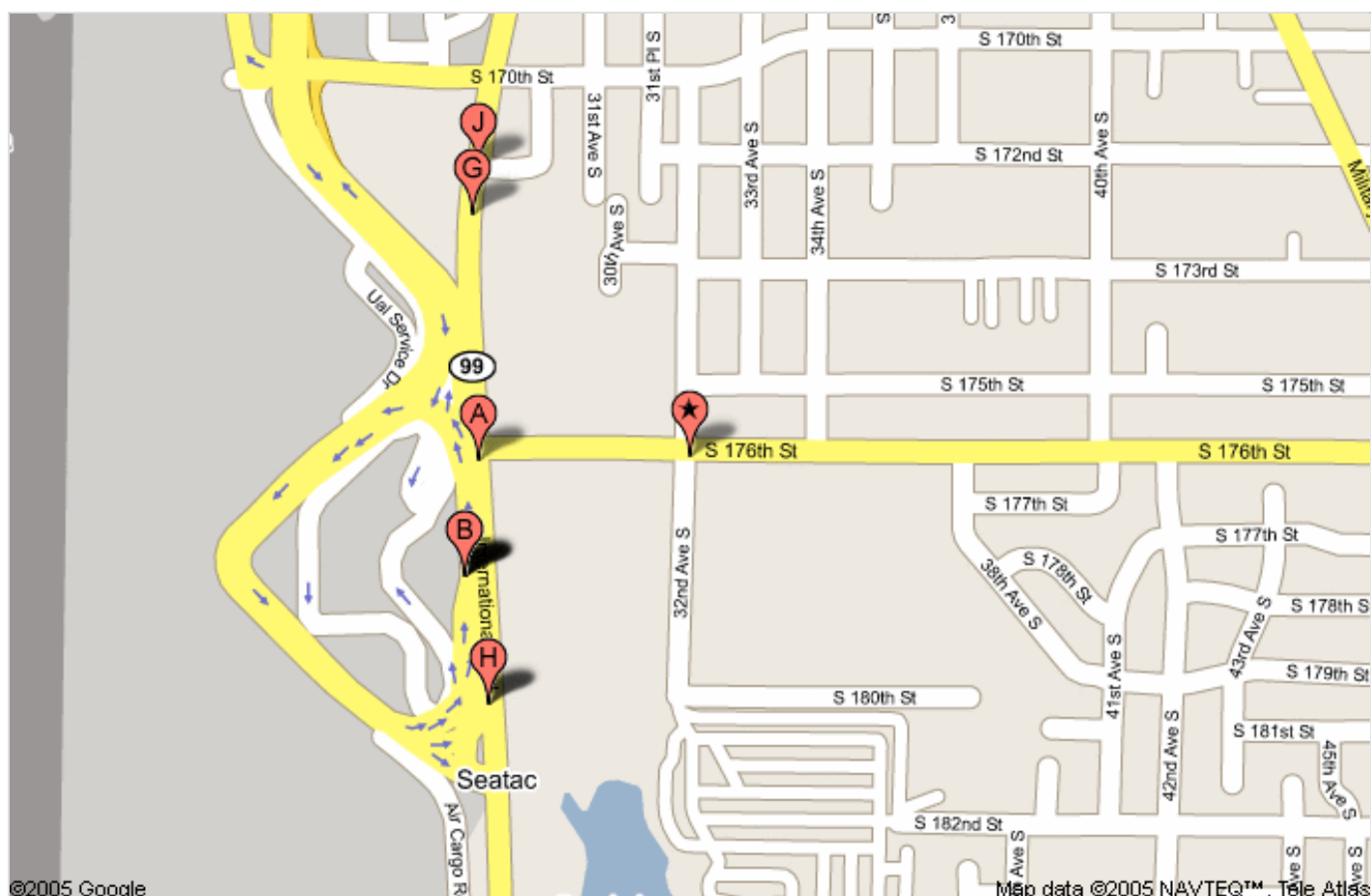
For a set daily rate of 9.95 USD, you get, in your guest room:

1. High-speed Internet access
2. Unlimited local phone calls
3. Unlimited long distance calls (within the US).

Prices may vary in a few markets.

[Close Window](#)

# Nearby Restaurants



Search results for **restaurants** near **3201 S 176th St, Seattle, WA 98188**

- |  |   |
|--|---|
| <p>A. Spencer's for Steaks and Chops<br/>17620 International Blvd, SeaTac, WA<br/>0.2 mi W - (206) 248-7153</p>    | <p>B. Carvery Restaurant<br/>17801 International Blvd, SeaTac, WA<br/>0.3 mi SW - (206) 433-5622</p>          |
| <p>C. Manchu Wok<br/>17801 International Blvd, SeaTac, WA<br/>0.3 mi SW - (206) 248-2800</p>                       | <p>D. Qdoba Mexican Grill<br/>17801 International Blvd, SeaTac, WA<br/>0.3 mi SW - (206) 242-1949</p>         |
| <p>E. Seatacbar Group LLC<br/>17801 International Blvd # A, SeaTac, WA<br/>0.3 mi SW - (206) 277-0200</p>          | <p>F. La Pisa Cafe Sea Tac<br/>17801 International Blvd, SeaTac, WA<br/>0.3 mi SW - (206) 439-7560</p>        |
| <p>G. Happy Teriyaki<br/>17300 International Blvd, SeaTac, WA<br/>0.3 mi NW - (206) 241-2011</p>                   | <p>H. Thirteen Coins Restaurant<br/>18000 International Blvd, SeaTac, WA<br/>0.3 mi SW - (206) 243-9500</p>   |
| <p>I. Deli the @ Sea-Tac Office Center<br/>18000 International Blvd, SeaTac, WA<br/>0.3 mi SW - (206) 241-7217</p> | <p>J. Denny's Restaurant: Seattle<br/>17206 International Blvd, SeaTac, WA<br/>0.4 mi NW - (206) 246-6076</p> |



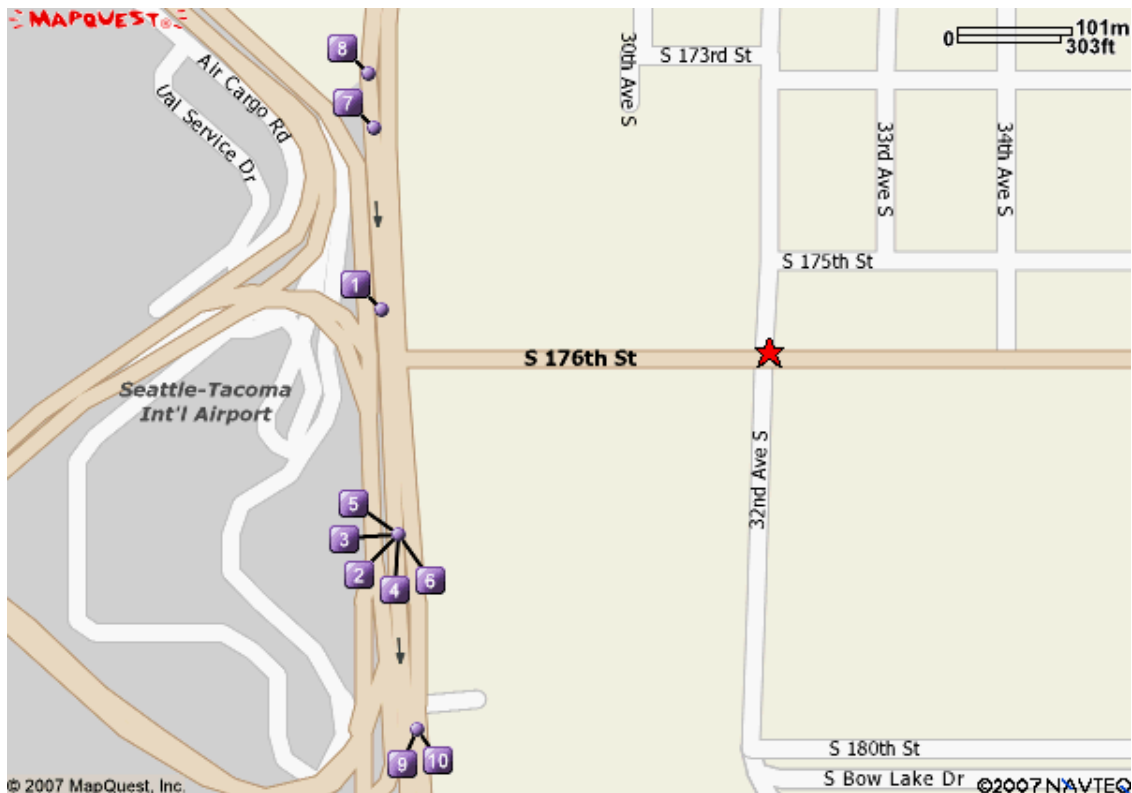




## Notes:

Results 1 to 10 for **Restaurants** near **3201 S 176th St, Seatac, WA 98188-4013**

- |   |  |
|---|--|
| <b>1</b> <b>Spencer's For Steaks &amp; Chops</b><br>17620 International Blvd, Seatac, WA<br>(0.22 miles away)<br>206-248-7153 | <b>6</b> <b>Seatacbar Group LLC</b><br>17801 International Blvd # A, Seatac, WA<br>(0.23 miles away)<br>206-444-5545   |
| <b>2</b> <b>Qdoba Mexican Grill</b><br>17801 International Blvd, Seatac, WA<br>(0.23 miles away)<br>206-242-1949              | <b>7</b> <b>Happy Teriyaki</b><br>17300 International Blvd, Seatac, WA<br>(0.26 miles away)<br>206-241-2011            |
| <b>3</b> <b>Manchu Wok</b><br>17801 International Blvd, Seatac, WA<br>(0.23 miles away)<br>206-248-2800                       | <b>8</b> <b>Denny's</b><br>17206 International Blvd, Seatac, WA<br>(0.29 miles away)<br>206-246-6076                   |
| <b>4</b> <b>La Pisa Cafe Sea Tac</b><br>17801 International Blvd, Seatac, WA<br>(0.23 miles away)<br>206-439-7560             | <b>9</b> <b>Thirteen Coins Restaurant</b><br>18000 International Blvd, Seatac, WA<br>(0.31 miles away)<br>206-243-9500 |
| <b>5</b> <b>Carvery Restaurant</b><br>17801 International Blvd, Seatac, WA<br>(0.23 miles away)<br>206-433-5622               | <b>10</b> <b>Deli</b><br>18000 International Blvd, Seatac, WA<br>(0.31 miles away)<br>206-241-7217                     |



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## Notes:

Results 11 to 20 for **Restaurants** near **3201 S 176th St, Seatac, WA 98188-4013**

- |   |   |
|---|---|
| <b>11 Sharps Roaster &amp; Ale House</b><br>18427 International Blvd, Seatac, WA<br>(0.53 miles away)<br>206-241-5744 | <b>16 Jack In the Box</b><br>2840 S 188th St, Seatac, WA<br>(0.78 miles away)<br>206-244-6293           |
| <b>12 Ivar's Restaurant</b><br>Seatac Airport, Seattle, WA<br>(0.59 miles away)<br>206-248-0012                       | <b>17 Dave's Diner &amp; Brews</b><br>2825 S 188th St, Seatac, WA<br>(0.79 miles away)<br>206-277-7196  |
| <b>13 Denny's</b><br>18623 International Blvd, Seatac, WA<br>(0.66 miles away)<br>206-248-1558                        | <b>18 Ulysses' Restaurant</b><br>16360 42nd Ave S, Tukwila, WA<br>(0.93 miles away)<br>206-243-1875     |
| <b>14 Seaports Pacific Grille</b><br>18740 International Blvd, Seatac, WA<br>(0.73 miles away)<br>206-246-8600        | <b>19 Masae's Teriyaki</b><br>19021 International Blvd, Seatac, WA<br>(0.95 miles away)<br>206-241-6231 |
| <b>15 Taco Bell</b><br>18812 International Blvd, Seatac, WA<br>(0.78 miles away)<br>206-243-8171                      | <b>20 Taco Time</b><br>16006 International Blvd, Seatac, WA<br>(1.00 miles away)<br>206-246-6168        |



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Notes:

## Results 21 to 30 for Restaurants near 3201 S 176th St, Seatac, WA 98188-4013

### 21 Bai Tong Restaurant

15859 International Blvd, Seatac, WA  
(1.05 miles away)  
206-431-0893

### 22 Bai Tong

15859 International Blvd, Seatac, WA  
(1.05 miles away)  
206-431-3034

### 23 A Pizza Mart

15843 International Blvd, Seatac, WA  
(1.07 miles away)  
206-444-5000

### 24 El Charro

15838 Tukwila International Bl, Tukwila, WA  
(1.11 miles away)  
206-241-9412

### 25 Subway Sandwiches & Salads

15667 International Blvd, Seatac, WA  
(1.16 miles away)  
206-439-2979

### 26 China First Express

2580 S 156th St, Seatac, WA  
(1.33 miles away)  
206-433-1990

### 27 Stanford's Restaurant & Bar

17380 Southcenter Pkwy, Tukwila, WA  
(1.39 miles away)  
206-575-7454

### 28 Taco Del Mar

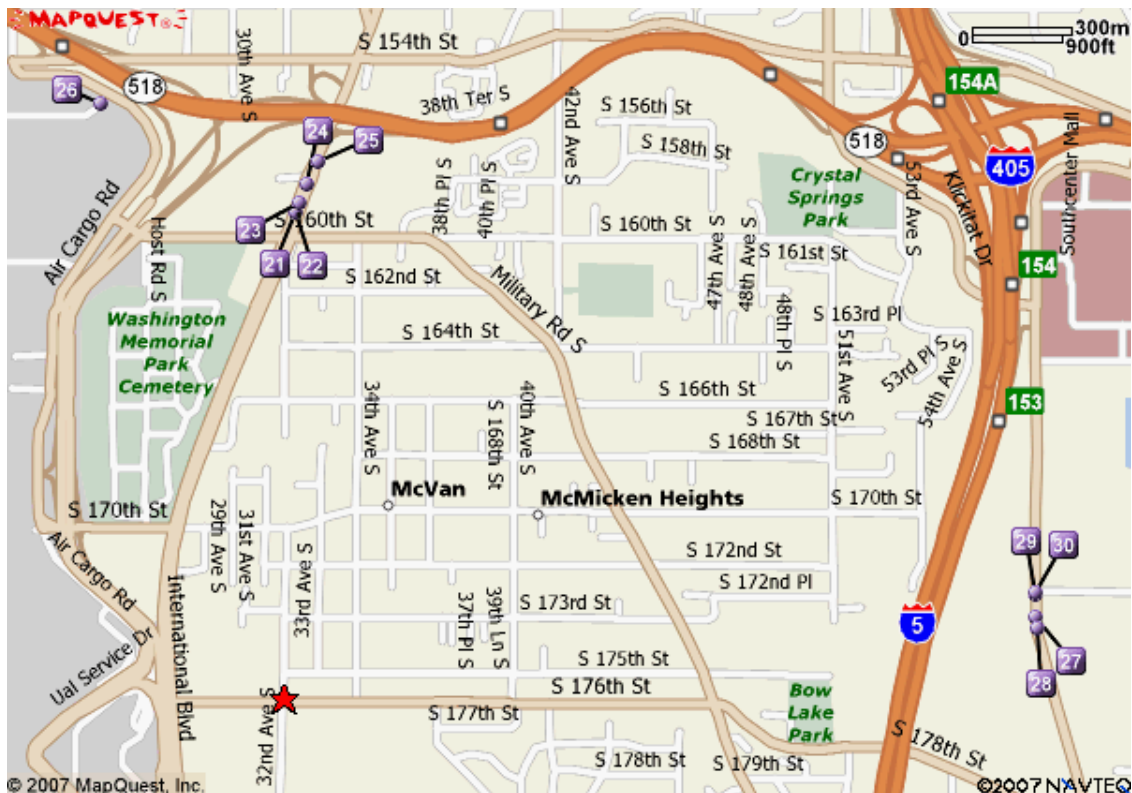
17410 Southcenter Pkwy, Tukwila, WA  
(1.39 miles away)  
206-575-8587

### 29 Mali Thai Cuisine

17310 Southcenter Pkwy, Tukwila, WA  
(1.40 miles away)  
206-575-2408

### 30 Tony Roma's

17305 Southcenter Pkwy, Tukwila, WA  
(1.40 miles away)  
206-575-1050



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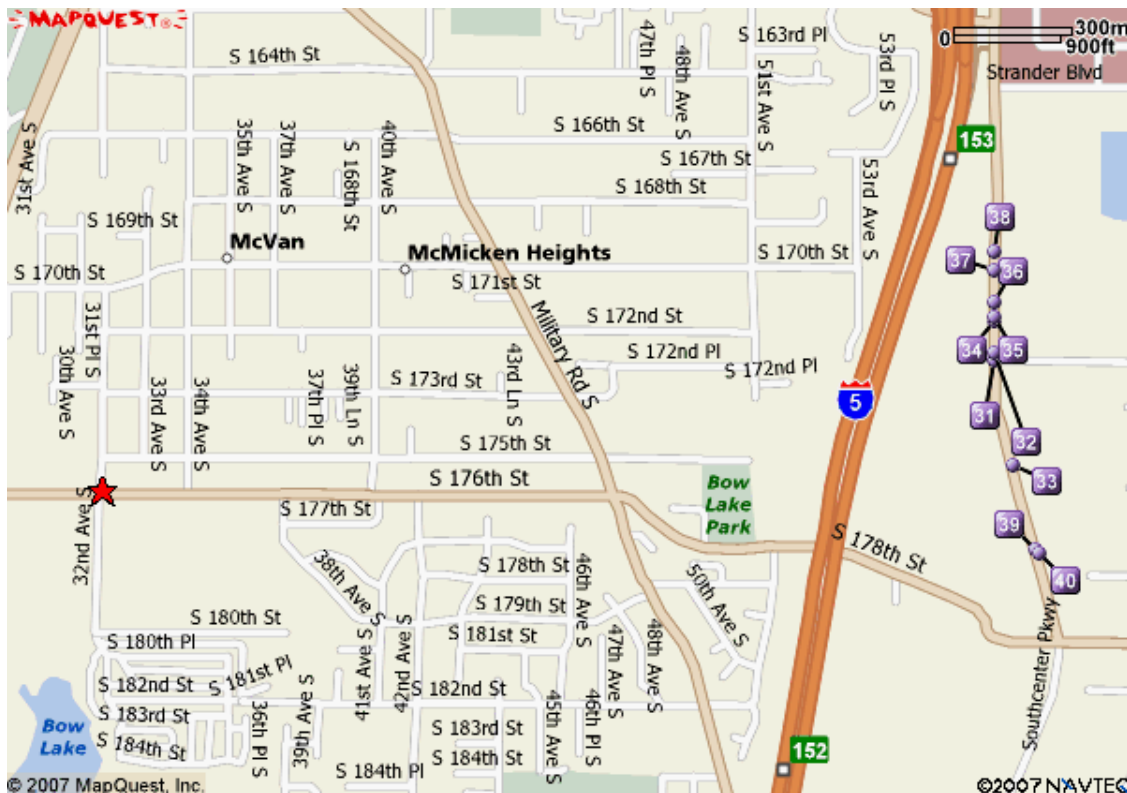
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Notes:

**Results 31 to 40 for Restaurants near 3201 S 176th St, Seatac, WA 98188-4013**

- |  |  |
|--|--|
| <b>31 Red Robin Gourmet Burgers</b><br>17300 Southcenter Pkwy, Tukwila, WA<br>(1.40 miles away)<br>206-575-8382  | <b>36 Subway Sandwiches &amp; Salads</b><br>17105 Southcenter Pkwy, Tukwila, WA<br>(1.42 miles away)<br>253-395-7827 |
| <b>32 Wendy's</b><br>17275 Southcenter Pkwy, Tukwila, WA<br>(1.40 miles away)<br>206-575-8275                    | <b>37 Mayflower of China Restaurant</b><br>17005 Southcenter Pkwy, Tukwila, WA<br>(1.44 miles away)<br>206-575-4193  |
| <b>33 Azteca Mexican Restaurants</b><br>17555 Southcenter Pkwy, Tukwila, WA<br>(1.41 miles away)<br>206-575-0990 | <b>38 Grazie Ristorante</b><br>16943 Southcenter Pkwy, Tukwila, WA<br>(1.45 miles away)<br>206-575-1606              |
| <b>34 Happy Teriyaki</b><br>17165 Southcenter Pkwy, Tukwila, WA<br>(1.42 miles away)<br>206-575-8575             | <b>39 Cucina Cucina Italian Cafe Inc</b><br>17770 Southcenter Pkwy, Tukwila, WA<br>(1.45 miles away)<br>206-575-0520 |
| <b>35 Golden Indian Cury House</b><br>17155 Southcenter Pkwy, Tukwila, WA<br>(1.42 miles away)<br>206-575-8918   | <b>40 Pizza Schmizza</b><br>17780 Southcenter Pkwy, Tukwila, WA<br>(1.45 miles away)<br>253-867-5261                 |



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Notes:

**Results 41 to 50 for Restaurants near 3201 S 176th St, Seatac, WA 98188-4013****41 Pho Tai**

16880 Southcenter Pkwy, Tukwila, WA  
(1.46 miles away)  
206-575-0444

**42 China Coin Restaurant**

16860 Southcenter Pkwy, Tukwila, WA  
(1.46 miles away)  
206-575-8922

**43 Herfy's Burger & Teriyaki**

19840 Pacific Hwy S, Seatac, WA  
(1.47 miles away)  
206-870-1500

**44 Miyabi Restaurant**

16820 Southcenter Pkwy, Tukwila, WA  
(1.47 miles away)  
206-575-6815

**45 Newport Bay Restaurant**

17920 Southcenter Pkwy, Tukwila, WA  
(1.49 miles away)  
206-575-0446

**46 Claim Jumper Restaurant**

5901 S 180th St, Tukwila, WA  
(1.51 miles away)  
206-575-3918

**47 Mc Donald's**

15210 Pacific Hwy S, Tukwila, WA  
(1.51 miles away)  
206-246-0807

**48 Sizzler**

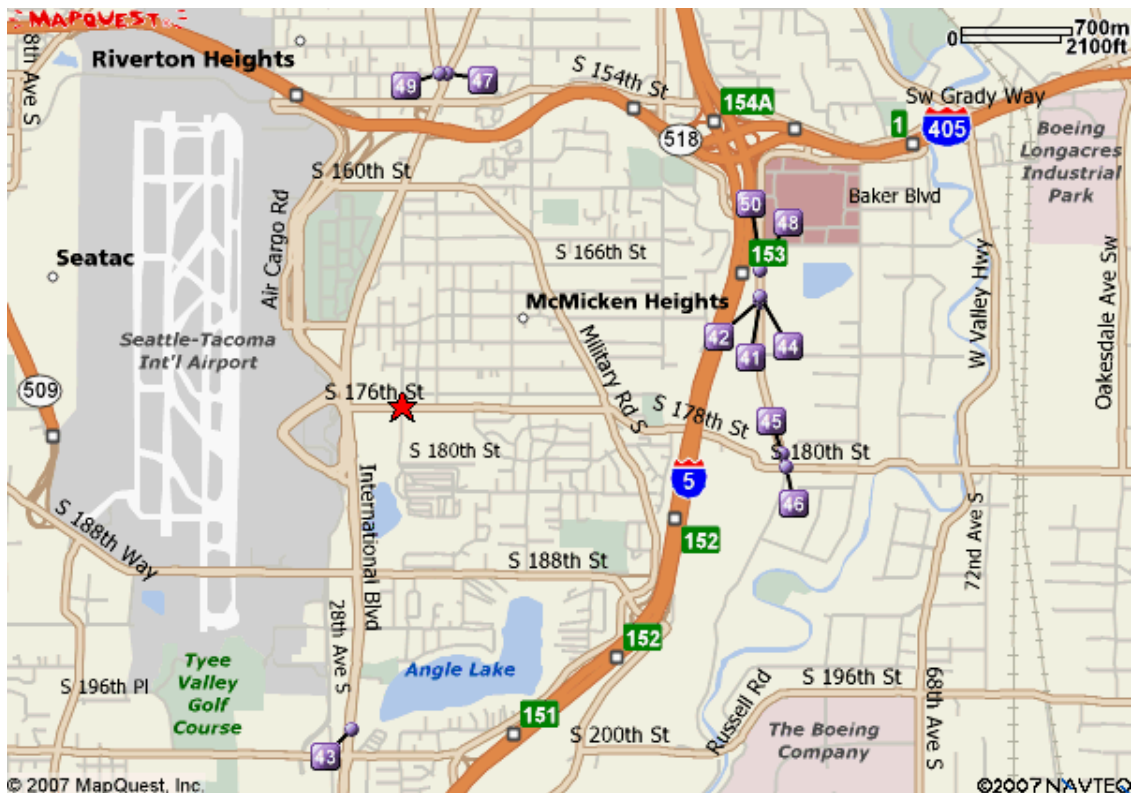
16615 Southcenter Pkwy, Tukwila, WA  
(1.51 miles away)  
206-575-0427

**49 Pancake Chef**

S 152nd & Military Rd S, Seattle, WA  
(1.52 miles away)  
206-431-9411

**50 Outback Steakhouse**

16510 Southcenter Pkwy, Tukwila, WA  
(1.54 miles away)  
206-575-9705

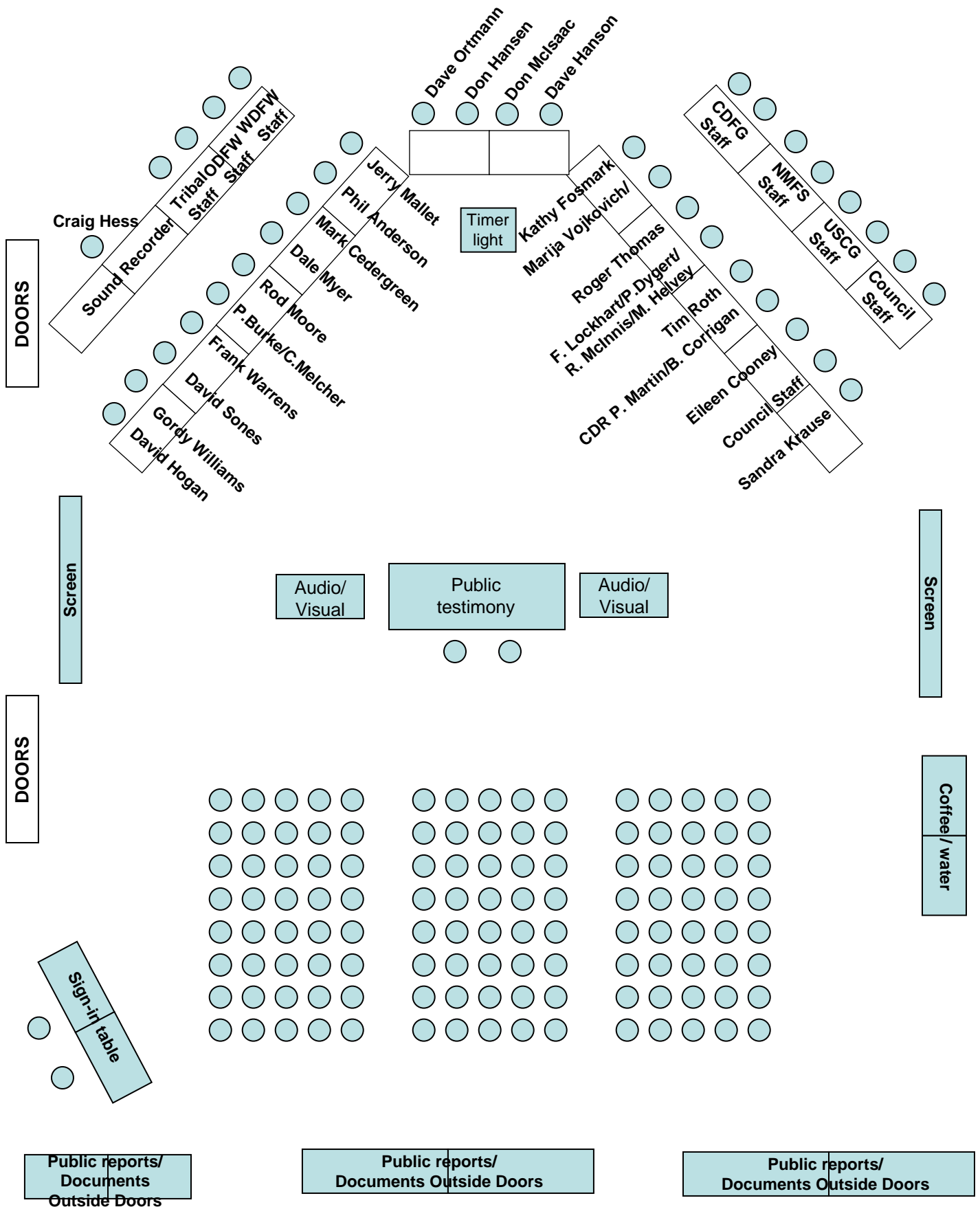


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Pacific Fishery Management Council  
COUNCIL MEETING ROOM DIAGRAM  
Seattle Marriott Hotel – Sea Tac





# NEWS FROM NOAA

## NATIONAL OCEANIC & ATMOSPHERIC ADMINISTRATION • US DEPARTMENT OF COMMERCE

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Contact: Connie Barclay  
301-713-2370

**FOR IMMEDIATE RELEASE**  
April 5, 2007

### **NOAA FISHERIES HONORS EIGHT WHO HAVE ADVANCED FISH CONSERVATION AND SUSTAINABILITY**

NOAA's Fisheries Service announced today that it will honor eight individuals and organizations for their efforts to enhance the understanding, protection, and sustainable use of U.S. ocean resources. The recognition is part of the agency's second-annual Sustainable Fisheries Leadership Award that recognizes their individual achievements. NOAA leaders will present the awards at a dinner in Washington, D.C., on June 7.

"The health and sustainability of the planet's ocean resources is of paramount importance for the world's environmental, economic and human wellbeing," said retired Navy Vice Adm. Conrad C. Lautenbacher, Ph.D., under secretary of commerce for oceans and atmosphere and NOAA administrator. "The contributions from the award recipients inspire others and enhance NOAA's marine science and management programs each and every day."

"We received many deserving nominations this year, making these selections extremely difficult to make," said Bill Hogarth, director of NOAA Fisheries Service. "All of the nominees are an inspiration, and we thank each one for their role in helping us preserve our fishing heritage while conserving marine wildlife and ocean habitats."

Recipients were selected from 60 nominations in six categories of achievement. This year's recipients are:

**Don Hansen** will receive a Special Recognition Award for improving the management programs for West Coast marine fisheries fostering open dialogue and understanding between Pacific fishery scientists, managers, and fishing communities. He is a member of the Pacific Fishery Management Council and a resident of Dana Point, Calif.

**Brian Rothschild** will receive a Special Recognition Award for his long and sustained contributions to marine science and education. He is widely recognized as one of the most cited fishery scientists in the world, publishing over 100 scientific papers and book chapters. He is a former dean of the School of Marine Science and Technology at the University of Massachusetts and a resident of New Bedford, Mass.

**Don Kent** will receive the Stewardship and Sustainability Award for furthering our understanding on minimizing the impacts of fishing operations on killer whales and for his pioneering research projects with marine finfish aquaculture and stock enhancement off the coast of California. He is president of Hubbs-Sea World Research Institute, located in San Diego.

-More-

**The Coastal Conservation Association of Texas** will receive the Conservation Partnership Award for promoting volunteerism through its Bay Debris Cleanup program that brought together a broad group of citizens, industry, and local, state and federal governments to clear tons of debris from the bay and beach in coastal Texas. The Association is based in Corpus Christi.

**The World Wildlife Fund** will receive the Science, Research, and Technology Award for inspiring innovation to reduce bycatch in the world's fisheries through its Smart Gear Competition. The organization is headquartered in Washington, D.C.

**Amigos de Bolsa Chica (Friends of Bolsa Chica)** will receive the Coastal Habitat Restoration Award for preserving the 1,200 acre Bolsa Chica wetlands off the Calif. coast allowing fresh ocean water to enter the wetlands for the first time in over 90 years. The organization is based in Orange County, Calif.

**The John G. Shedd Aquarium** will receive the Public Education, Community Service, and Media Award for educating and equipping consumers to make good personal decisions about seafood consumption, and educating the public about Great Lakes fisheries. The Shedd Aquarium is in Chicago.

**Nelson Beideman** will be recognized posthumously for his lifetime contributions and tireless efforts to preserve the economic viability of the pelagic longline fleet through sustainable fishing practices, and through reduction of sea turtle and marine mammal bycatch in the fishery. He was co-founder and executive director of Blue Water Fishermen's Association based in Barnegat Light, N.J.

The National Oceanic and Atmospheric Administration, an agency of the U.S. Commerce Department, is celebrating 200 years of science and service to the nation. From the establishment of the Survey of the Coast in 1807 by Thomas Jefferson to the formation of the Weather Bureau and the Commission of Fish and Fisheries in the 1870s, much of America's scientific heritage is rooted in NOAA.

NOAA is dedicated to enhancing economic security and national safety through the prediction and research of weather and climate-related events and information service delivery for transportation, and by providing environmental stewardship of our nation's coastal and marine resources. Through the emerging Global Earth Observation System of Systems (GEOSS), NOAA is working with its federal partners, more than 60 countries and the European Commission to develop a global monitoring network that is as integrated as the planet it observes, predicts and protects.

###

NOAA Fisheries Service: [www.nmfs.noaa.gov](http://www.nmfs.noaa.gov)





If you are  
**parking at the hotel,**  
please  
**tell the parking attendant**  
you are with the  
**Pacific Fishery Management Council**  
in order to  
**receive the discounted rate**  
(\$8 per day, \$10 overnight).

Thank you!



# **PFMC Council Meeting Secretariat**

## ***Purpose and Services Provided***

### **Purpose**

The purpose of the PFMC Council meeting Secretariat is to provide specific secretarial services during meetings of the Council.

### **Services**

#### **1. Production and Distribution of Documents**

##### ***Committee Reports***

##### **1.1 Electronic Drafts**

Assign agenda item number.  
Proof the document for typos and consistent format.  
Edit.  
Obtain approval of chair or staff officer.  
Photocopy.  
Distribute per established criteria.

##### **1.2 Hard Copy Drafts**

Assign agenda item number.  
Prepare an electronic draft in a consistent format.  
Obtain approval of chair or staff officer.  
Photocopy.  
Distribute per established criteria.

##### ***Documents from PFMC Staff***

- 1.3 As requested by staff with lower priority than committee reports unless prioritized by the Executive Director.

##### ***Public Comments and Other Documents***

##### **1.4 Individual Committee Members**

No services provided, except when they are writing a Committee report, unless authorized by the Executive Director

##### **1.5 Council Members**

Assign agenda item number, if appropriate.  
Prepare an electronic draft in consistent format.  
Inform Executive Director about the document.  
Photocopy.  
Distribute with direction from Executive Director.

##### **1.6 General Public**

No services provided, except if time allows:

- label public comment documents;
- photocopy; and
- give to Executive Assistant for distribution at time of testimony.

## **2. Committee Meeting Records and Materials**

### ***Records***

- 2.1 Responsible for creating sign in sheets and maintaining record of committee attendance.

### ***Materials***

- 2.2 Pack box of Committee briefing materials and supplies.
- 2.3 Assist in unpacking/packing equipment and documents in committee meeting rooms.

## **3. Coordinate Meeting Rooms and Equipment**

### ***Rooms***

- 3.1 Maintain list and assign unused meeting rooms for authorized, impromptu meetings.

### ***Equipment***

- 3.2 Maintain list of audiovisual equipment and check out as needed to PFMC staff only.

## **4. Telephone Messages**

### **PFMC Staff**

Deliver or post on message board depending on urgency.

### **Council Members**

Deliver messages to during breaks or to Executive Assistant or Deputy Director anytime during the meeting.

### **Committee Members**

Post on message board located outside Council general session room, or deliver to Committee member or chair depending on urgency of message and work load.

### **Public**

Post on message board located outside Council general session room.

## **5. Computers, Printer, and Photocopiers**

### **Computers and Printer**

### **PFMC Staff**

Two computers reserved for Secretarial use only

One additional computer for Secretarial staff first and other staff when available.

5.2 Committee Members

Two computers are available for use in writing committee statements first and other documents only when not needed for priority documents.

5.3 Other Public

No computer services available.

5.4 Internet and Email Access

When available, may be used for Council business only.

## **Projectors and Screen**

5.5 Screen

Two available to be checked out by staff only.

Renting hotel screens must be approved by Carolyn Porter or Renee Dorval.

None are available for public use.

5.6 Projectors

Two reserved for general session room only.

Three available to be checked out to PFMC staff only.

None are available for public use.

## **Photocopiers**

5.7 Secretariat

There are two copiers in the Secretariat, of which one reserved for Secretarial use only and one is available for use by other staff.

Committee and Council members may request copies to be made for Council business only.

Secretariat will make copies of comments for the public as time permits.

5.8 GMT or STT

One copier is available in either the GMT or STT meeting room for use by Committee members to copy documents used for Committee/Council business.

## **6. *Administrative Record***

6.1 The Secretariat collects copies of all materials distributed to and used by the Council during the meeting.

6.2 Electronic or hard copies are maintained on file at the Council office. Hard copies are distributed to National Marine Fisheries Service, Northwest Regional Office for their files.

TO BE RETAINED BY OPERATORS OF HOTELS,  
MOTELS, AND SIMILAR ACCOMMODATIONS AS  
EVIDENCE OF EXEMPT OCCUPANCY

EXEMPTION CERTIFICATE  
TAX ON OCCUPANCY  
OF HOTEL ROOMS

Imposed Pursuant to  
Articles 28 and 29 of the Tax Law

NAME OF HOTEL, APARTMENT HOTEL, OR LODGING HOUSE

**Seattle Airport Marriott**

DATES

**April 1-6, 2007**

ADDRESS

**3201 South 176<sup>th</sup> Street  
Seattle, Washington 98188  
206-241-2000 Telephone**

Members of the Pacific Fishery Management Council (Council)

Council Staff

Council Advisory Bodies, including:

Enforcement Consultants	Highly Migratory Species Advisory Subpanel	Salmon Management Team
Groundfish Advisory Subpanel	Highly Migratory Species Management Team	Salmon Advisory Subpanel
Groundfish Management Team	Habitat Committee	Scientific and Statistical Team

This is to certify that the above individuals are representatives of the United States Governmental department, agency or instrumentality indicated below; that the charges for the occupancy at the above establishment on the dates set forth below have been or will be paid for by such governmental unit; and that such charges are incurred in the performance of official duties as representatives or employees of such governmental unit.

DATES OF  
OCCUPANCY

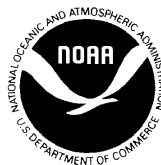
**Group Name:** Pacific Fishery  
Management Council  
**Dates:** April 1-6, 2007

SIGNATURE

GOVERNMENTAL  
UNIT

DOC/NOAA/NMFS/  
Pacific Fishery Management Council

TITLE



The Pacific Fishery Management Council is a federal instrumentality operating under authority of the United States Department of Commerce, National Oceanic and Atmospheric Administration.

