

SCIENTIFIC AND STATISTICAL COMMITTEE REPORT ON  
UPDATE OF COUNCIL OPERATING PROCEDURES  
AND STATEMENT OF ORGANIZATION, PRACTICES, AND  
PROCEDURES DOCUMENTS

[As submitted at the September 2004 Council meeting]

The Scientific and Statistical Committee (SSC) discussed the Draft Council Operating Procedures (COP). COP 1 - page 6 and COP 4 - page 2 include sections pertaining to the SSC's suggested requirement for good documentation and timely receipt of materials. The SSC strongly endorses inclusion of these sections in the COP.

The SSC recommends the following editorial changes to the document:

1. COP 4 - page 4, "Officers" section: change "The Council Chair and Vice Chair of the SSC..." to "The SSC Chair and Vice Chair...".
2. COP 4 - page 4, "Subcommittees" section: delete the second sentence, as the SSC's ability to establish subcommittees such as Economics and Marine Reserves is already established under the first sentence.
3. COP 4 - page 4, "Subcommittees" section: add a sentence stating: "Subcommittee reports will not be considered final until approved by the full SSC."
4. COP 4 - page 5: change wording of the second and third sentences as follows: "Draft work products, reports, or statements prepared and discussed at these meetings will be available in final form after submission to the Council. Distribution prior to submission to the Council will be limited to SSC members unless authorized by the Chair."

PFMC  
02/18/05