

UPDATE OF COUNCIL OPERATING PROCEDURES AND  
STATEMENT OF ORGANIZATION, PRACTICES AND PROCEDURES DOCUMENTS

Council Operating Procedures Document

Since the inception of the Pacific Fishery Management Council (Council), formal written operating procedures have been developed and adopted by the Council to guide various processes associated with the requirements and obligations described in the Magnuson Act and its 1996 reauthorization and amendment, the Magnuson-Stevens Fishery Conservation and Management Act. These Council Operating Procedures (COP) specify how the Council and its advisory entities conduct meetings, consider public comment, develop fishery management plans and amendments, adopt regulatory measures, and deal with special processes of importance to the Council. As some COP have not been reviewed for several years and some changes in procedures had not formally been described in writing, the Council assigned a comprehensive review and update of the full COP document.

Agendum B.3.a, Attachment 1, entails a review of the 19 existing COP and drafts for two new COP dealing with (1) the Groundfish Allocation Committee and (2) Ad-Hoc Committees. In these COP, text in ~~strikeout~~ is a suggested deletion, text in underline is a suggested policy-neutral clarification or previously adopted policy change, [REDACTED] text is a suggested addition or change with potential policy implications, and [straight brackets] designate explanatory rationale phrases for suggested revisions.

On the COP document, the Council task is to consider adopting some or all of the revisions, providing guidance on further revisions, or postponing consideration of some or all of the revisions until the next Council meeting. In particular, the draft new COP have not been viewed in the Council forum before and may be candidates for further consideration at the November Council meeting for reasons of broader public review.

Council Statement of Organization, Practices, and Procedures Document

The Council should also consider adopting minor edits to the *Statement of Organization, Practices, and Procedures* (SOPP) document. At a recent meeting with the NOAA Grants Division, it was advised that more detail on procurement procedures be included in the SOPP document. This addition can be found on page 11 of Agendum B.3.a, Attachment 2. Also, there are minor edits proposed for page 1 of the SOPP document.

**Council Tasks:**

- 1. Consider Agendum B.3.a, Attachment 1, and provide guidance on adoption, further revision, or further process on the COP language contained in the agendum.**
- 2. Consider adopting edits described in Agendum B.3.a, Attachment 2.**

Reference Materials:

1. Agendum B.3.a, Attachment 1: draft *Council Operating Procedures As Amended Through September, 2004*.
2. Agendum B.3.a, Attachment 2: draft Pacific Fishery Management Council *Statement of Organization, Practices, and Procedures*, adopted September, 2004.

Agenda Order:

- a. Agendum Overview Don McIsaac
- b. Reports and Comments of Advisory Bodies
- c. Public Comment
- d. **Council Action:** Review and Approve Proposed Updates to COP and SOPP Documents

PFMC  
08/31/04