ENFORCEMENT CONSULTANTS REPORT ON
UPDATE OF COUNCIL OPERATING PROCEDURES DOCUMENT

The Enforcement Consultants have reviewed the Draft Council Operating Procedures and make the following recommendations.

Procedure 5

Organization:  1: Suggest current language be left in document.

Public Participation: Comments or testimony from the public on issues under consideration at the time may be received by the Chair prior to at each meeting. The Chair may limit testimony given by an individual both in terms of time and substance.

Minutes: Minutes reporting major actions, records, and documents prepared for the Council shall be filed in the Council office where they will be available for public review upon request.

We support the additional language suggestions as they appear in Procedure 5.

PFMC
11/03/04